



## **Minutes of the Swansea Public Services Board - Partnership Group**

**Committee Room 3A - Guildhall, Swansea**

**Tuesday, 12 March 2019 at 12.30 pm**

### **Present:**

David Bebb, Wales Community Rehabilitation Company  
Mark Brace, Police & Crime Commissioners Office  
June Burtonshaw, Swansea Council  
Mark Child, Swansea Council (Minute 23-28)  
Karen Cornish, Welsh Government  
Jan Curtice, Mid & West Wales Fire & Rescue Service  
Andrew Davies, ABMUHB (Minute 22-28)  
Hilary Dover, PSB Planning Group  
Hywel Evans, Regional Business Forum  
Martyn Evans, Natural Resources Wales  
Peter Greenslade, Mid & West Wales Fire & Rescue Service  
Sian Harrop-Griffiths, ABMUHB  
Adam Hill, Swansea Council  
Mark Hurry, Department for Work & Pensions  
Anna Jones, University of Wales Trinity St. David's  
Martin Jones, South Wales Police  
Erika Kirchner, Swansea Council  
Amanda Lewis, National Probation Service  
Clive Lloyd, Swansea Council (Minute 25-28)  
Joanna Maal, South Wales Police  
Philip McDonnell, Swansea Environmental Forum  
Mike Phillips, PSB Research Group  
Jennifer Raynor, Swansea Council  
Mary Sherwood, Swansea Council

### **Apologies for Absence**

Amanda Carr, Swansea Council for Voluntary Service  
Dr Jane Davidson, University of Wales Trinity Saint David  
Sandra Husbands, ABMUHB  
Andrea Lewis, Swansea Council  
Phil Roberts, Swansea Council  
Gail Smith, Mid & West Wales Fire & Rescue Service  
Rob Stewart, Swansea Council

### **Also Present**

Leanne Ahern, Swansea Council  
Allison Lowe, Swansea Council  
Suzy Richards, Swansea Council

**18 Election of Chair Pro Tem.**

**Resolved** that Adam Hill be elected as Chair Pro Tem.

**Adam Hill, (Chair Pro Tem) presided.**

**19 Disclosures of Personal & Prejudicial Interest.**

No interests were declared.

**20 Minutes.**

**Agreed** that the Minutes of the Swansea Public Services Board – Partnership Group meeting held on 13 November 2018 be approved and signed as a correct record.

**21 Joint Public Services Board Meeting. (Verbal)**

Chief Superintendent Martin Jones outlined details of a joint report of the Critical Incident Group on Substance Misuse established by the two Public Services Boards of Neath Port Talbot and the City & County of Swansea. The report identified the actions to bear down on drug-related deaths in the region and to tackle the scourge of County Lines.

A considerable amount of work had been undertaken including changing services, outreach programmes, more clinics and waiting lists. The group would meet again in 6 months to look at the structure developed as a result of the report, and opportunities for strengthening what had already been achieved.

He went on to say that governance arrangements of the Area Planning Board would also be considered in order to streamline the reporting process.

Colleagues may wish to contribute to the questionnaire available in relation to the review of substance use services in Western Bay that had been commissioned by the ABMU Area Planning Board – Sian Harrop-Griffiths would circulate details.

**Agreed** that:

- 1) The report of the Critical Incident Group be circulated to the PSB Partnership Group;
- 2) The link to the questionnaire on substance use services in Western Bay be circulated to the PSB Partnership Group.

**Andrew Davies (Chair) Presided**

**22 Public Questions.**

There were no public questions.

## 23 Swansea Public Services Board Governance Review. (Verbal)

The Chair updated the Group on the current situation in relation to the ongoing Governance review. The review had been commenced in order to streamline the process and improve the structure of the PSB in order to make it more effective by focussing on the Wellbeing objectives by having a transparent, open, accountable and inclusive system.

The Governance Steering Group had met 3 times and developed draft terms of reference and a draft Memorandum / Statement of Understanding.

A general discussion ensued with the following points being raised:

- Only one PSB body in NPT made up of around 20 members, chaired by the Leader of the Local Authority together with the 4 statutory partners, 3<sup>rd</sup> sector and representation from Housing sector. NPT did not have core, planning or research groups;
- A measure was required to develop the work to make it more effective;
- In NPT each objective lead provided a report to the overarching partnership group. This allowed monitoring of progress and results had been achieved. Swansea PSB could learn from this process;
- NPT was also in process of a governance review.
- Regional Partnership Board governance review completed. As some of the work aligned and overlapped, hopefully it would avoid duplication;
- Initiatives such as poverty commission, human rights, healthy cities needed to be brought together and simplified.
- The risk register needs to focus on the delivery of the objectives whilst still acknowledging other potential risks;
- Task & finish groups be established with a small number of key representatives who would feed back to the partnership group;
- Carmarthenshire and Ceredigion had adopted a task orientated approach which has proved very successful. They also worked on a regional basis;
- An approach was required that could identify gaps in the delivery of the Wellbeing Plan;
- We need to challenge the way we work. The 5 ways of working should be embedded into each of our organisations;
- All of the administration for the PSB was falling on the Local Authority. Was there scope for other partners to provide assistance, not just financial, such as Human Resources or Personnel?
- A research group was still required in order to undertake the wellbeing assessments;
- A process for reporting back on schemes established such as transformation bids, Swansea Wellness Centre, etc would also be beneficial.

**Agreed that:**

- 1) The update be noted;

- 2) A further discussion take place at the next Core Group meeting on 12 April 2019.

#### **24 Risk Tracker.**

The Sustainable Policy Officer, Swansea Council provided an update on the Risk Tracker.

There was a general discussion around whether individual organisations had undertaken a mapping exercise of their objectives to inform the annual report in order to identify any gaps.

In addition it was queried whether an audit should be undertaken to establish what difference the Wellbeing Plan had made since its adoption.

**Agreed** that the update be noted.

#### **25 Human Rights City. (Verbal)**

The Chair reported that Dr Simon Hoffman, Associate Professor, Swansea University had undertaken the work on behalf of the Swansea Public Service Board, particularly the establishment of a Steering Group and Delivery Plan.

An aspirational vision statement was in the process of being considered and an action plan would be devised to link in with the Wellbeing Plan. Some delivery actions would be for individual organisations and some would be shared actions.

**Agreed** that

- 1) The update be noted.
- 2) An update/report be presented to a future meeting of the Public Services Board.

#### **26 Measuring Our Nations Progress (BETA email consultation).**

The Cabinet Member for Care, Health and Ageing Well reported on the consultation on proposals to set national milestones for Wales in relation to the Well-being of Future Generations (Wales) Act 2015.

He stated that he would be responding personally to the consultation and would share his views with the Board.

The Consultation was **noted**.

#### **27 Welsh Government Assets -Ystradau National Assets Working Group.**

The contents of the letter from the Cabinet Secretary for Finance were noted. It was suggested that the item be discussed in more detail at a future meeting as there were further opportunities around the Wellbeing objectives that could be included, such as active travel plans.

In addition, a paper on the Swansea Wellness Centre was due to be presented to the ABMUHB. It was suggested that the contents/outcomes be discussed at a future meeting of the Public Services Board.

**Agreed** that:

- 1) Ystadau Cymru Board be discussed at a future meeting;
- 2) An update on the Swansea Wellness Centre be discussed at a future PSB meeting.

**28 Her Majesty's Prison and Probation Services (HMPPS) in Wales Partnership Report.**

The report was noted.

The meeting ended at 1.49 pm

**Chair**